

**Internal Quality Assurance Cell**  
**Punjabi University, Patiala**  
(Established under Punjab Act No. 35 of 1961)

No: 7071/1QAC

Dated: 18-9-23

A meeting of the Internal Quality Assurance Cell committee members was held using blended mode (Google meet link: <https://meet.google.com/tdd-sowu-cfa>) on 12<sup>th</sup> September, 2023 at 3:00 pm in the Syndicate Room of the University. The following members attend the meeting:

1.	Vice Chancellor (Chairman)
2.	Dean, Academic Affairs
3.	Dean, Research
4.	Director, Planning and Monitoring
5.	Dean, Student Welfare
6.	Dr. Dharam Pal Singh, Professor, Department of Social Works
7.	Dr. Balraj Singh Saini, Professor, Department of Mechanical Engineering
8.	Dr. Bharti Sapra, Associate Professor, Department of Pharmacy
9.	Dr. Indira Bali, Associate Professor, Department of Dance
10.	Dr. Ajay Verma, Assistant Professor in English, Centre for Distance and Online Education
11.	Dr. Avneet Pal Singh, Assistant Professor, Department of Botany
12.	Dr. Balvir Singh Sandhu (Retired Professor, Department of Physics)
13.	Dr. Ranjit Singh Ghuman (Retired Professor, Department of Economics)
14.	Dr. Trishanjit Kaur (Retired Professor, Department of Library and Information Science)
15.	Mr. Raminder Paul Singh (Enterprise Architect Farenexus Group)
16.	Prof. Kausik Chattopadhyay (IISER, Mohali)
17.	Prof. Kuldeep Singh (Retired Professor, GNDU, Amritsar)
18.	Ms. Manpreet Kaur, M.Sc. 2 <sup>nd</sup> Year (Microbial and Food Technology), Department of Biotechnology and Food Technology
19.	Mr. Chirag Arora (B.Tech. 4 Year), Department of Mechanical Engineering
20.	Dr. Dharam Veer Sharma, Director, IQAC
21.	Dr. Umrao Singh, Coordinator, IQAC

At the beginning of the meeting, the Hon'ble Vice Chancellor welcomed all the Committee members and apprised them about the recent activities carried out in the university related to the forthcoming NAAC Peer Team visit.

During the meeting, Hon'ble Vice Chancellor took cognizance of the late submission of IIQA resulting in the break in validation of NAAC accreditation status and consequently problems faced by the University in securing the DEB approval for Centre for Distance and Online Education and categorically mentioned that the delay in submission of IIQA should be noted in the proceedings of the meeting.





Delay in submission of IIQA to be documented in IQAC Committee meeting proceeding

Thereafter, the Director IQAC presented the following agenda for discussion:

**1. Review of the last IQAC committee meeting held on 02-06-2021:**

Review of the last meeting of IQAC committee was done and it was observed that some of the decision taken during the last meeting were still pending or partially completed, which include the following:

- a. Setting up of a data collection centre. (Partially implemented)
- b. Measures to improve perception of university by setting up a social media cell. (Partially implemented)
- c. Formation of committees for Academic and Administrative audits. (No implemented)

It was decided to implement the above pending task soon.

**2. Progress of IQAC.**

The committee members was informed about the progress done by IQAC in recent past, which include the following:

- a. Submission of pending AQAR (Annual Quality Assurance Report) for 2022
- b. Submission of IIQA (Institutional Information for Quality Assurance) for 4<sup>th</sup> cycle of NAAC accreditation
- c. Submission of SSR (Self Study Report)
- d. DVV (Data Validation and Verification) clarifications.
- e. The SSR fee and logistics fee for the NAAC peer team's visit to the campus has also been deposited.

**3. Appointment of Nodal Officers in the administrative branches.**

The committee recommended appointing Nodal Officers in all non-teaching/administrative branches so as to establish a single point of contact in these offices for data collection for activities related to NAAC, NIRF and others.

**4. Development of Web based application for data collection and validation for AQAR, NIRF and other activities.**

A user-friendly web portal will be developed for data collection and validation for activities related to NAAC, NIRF and others. Departments failing to provide data on time will be highlighted on the portal.

**5. Arrangements required and done for the forthcoming NAAC Peer Team's visit.**

The committee recommended appointing sub-committees from university faculty members for Mock Visits of NAAC-2023 as below:

Sno	Faculty/Department/Facility	Members
1.	Art and Culture And Education and Information Science	Dr. Neeraj Sharma, DCS, Convener Dr. Gurmeet Singh, Assessor Dr. Harpreet Kaur, CDOE, Member

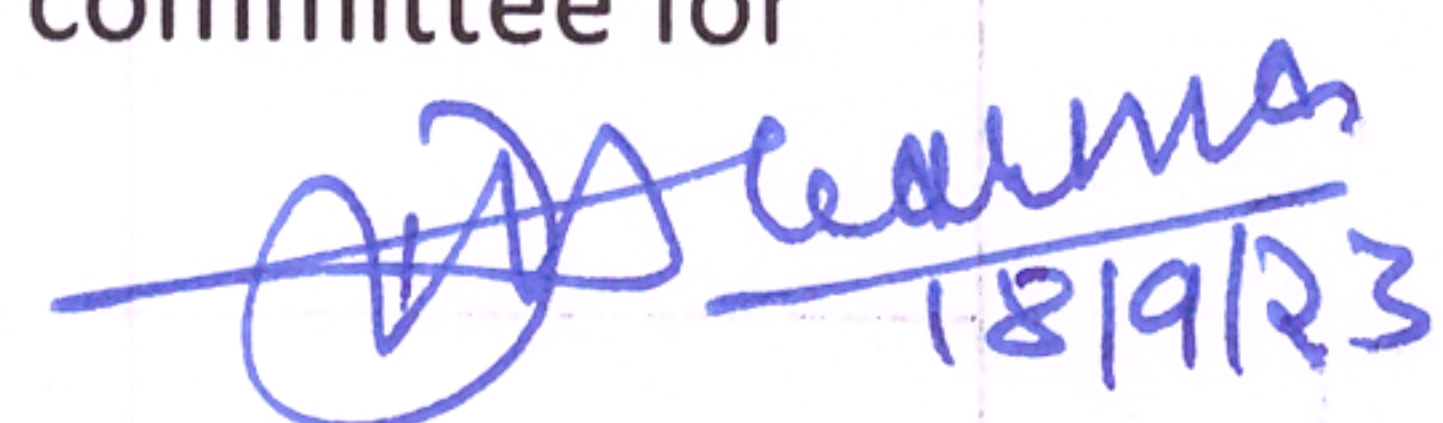


Sno	Faculty/Department/Facility	Members
2.	Social Sciences and Law	Dr. Harwinder Kaur, Director, CDOL, Convener Dr. Gurcharan Singh, SAM, Assessor Dr. Gagandeep Kaur, Computer Science, Member
3.	Languages and Allied	Dr. Sanjeev Puri, Convener Dr. Ashok Malik, Chemistry, Assessor Dr. Narinder Kaur Multani, Physiotherapy, Member
4.	Life Sciences and Physical Sciences	Dr. Manjit Singh Patterh, Convener Dr. Gurpreet Kaur, Pharmacy, Assessor Dr. Jasdeep Singh Toor, Economics, Member
5.	Engineering, Management, Medicine and Computer Science	Dr. Ambalica Jacob, Convener Dr. Trishanjit Kaur, Assessor Dr. Baljeet Singh, Chemistry
6.	Distance Education	Dr. D. P. Singh Mor, Convener Dr. Gulshan Bansal, Pharmacy, Assessor Dr. Lakhwinder Kaur, CSE, Member
7.	Chairs	Dr. R. S. Arora, Convener Dr. Monika Chawla, Law, Assessor Dr. Mamta Sharma, Psychology
8.	Research Centers	Dr. Jaswinder Brar, Economics, Convener Dr. Navjor Kaur, SMS, Assessor Dr. Noorie, Mathematics, Member
9.	Central facilities	Dr. Dharam Veer Sharma, Director IQAC Dr. Umrao Singh, Coordinator IQAC Dr. Balraj Saini, ME

**6. Preparation and submission of AQAR 2023 and NIRF 2024.**

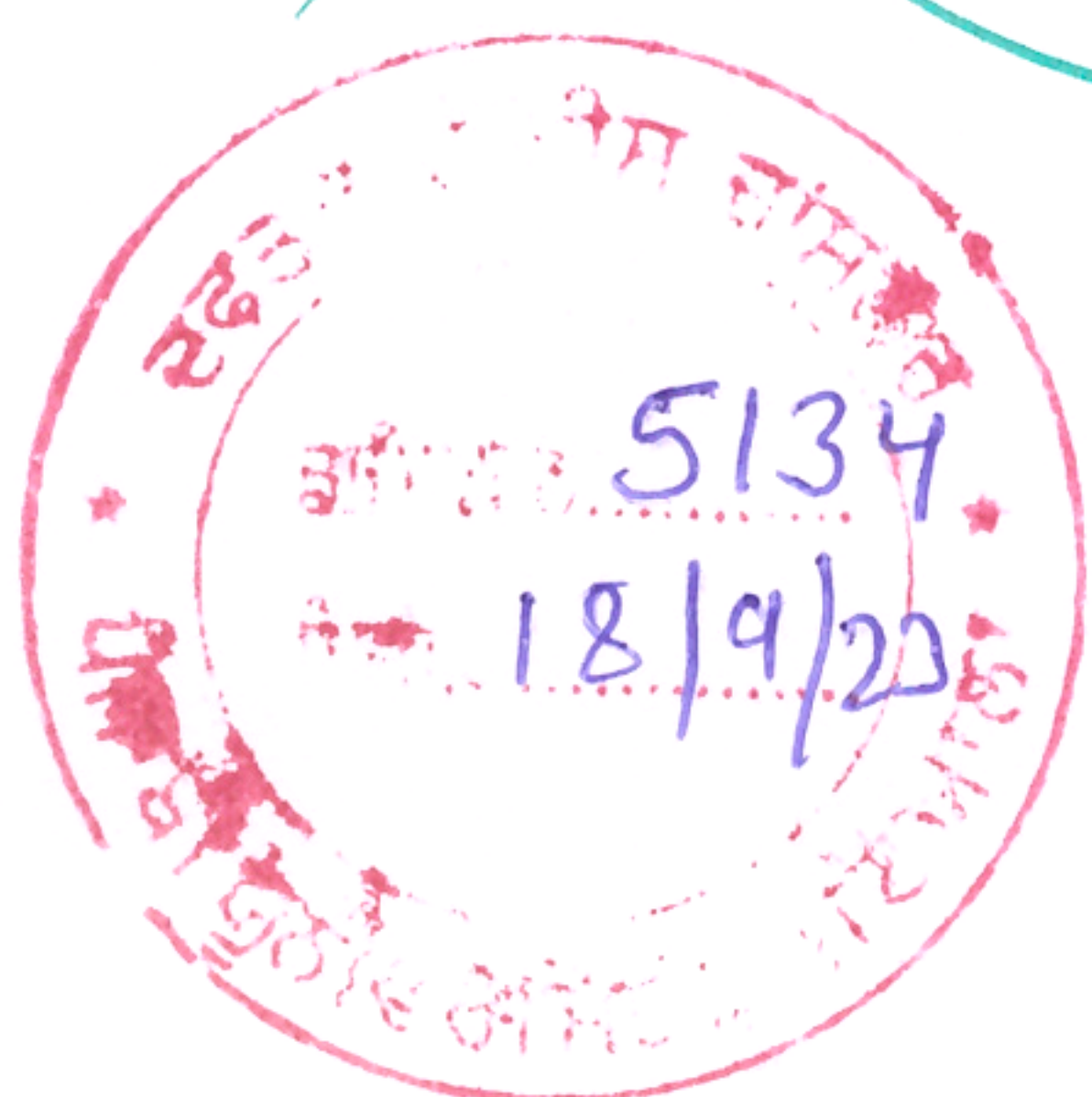
IQAC will prepare and submit reports for AQAR 2023 and NIRF 2024.

At the end of the meeting Director IQAC thanked all the present members of the committee for their participating in the meeting and giving valuable suggestions.

  
18/9/23  
Director, IQAC

Approved

Vice Chancellor



  
18/9/23